Academic Evaluation, Feedback and Intervention System (AEFIS) Faculty Manual

Drexel University Academic Information & Systems 6/22/2012





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AEFIS Login

To access AEFIS, go to <u>http://drexel.goaefis.net</u> or one of the college-specific URLs below:

- Goodwin College School of Technology & Professional Studies (<u>http://sotaps.drexel.goaefis.net</u>)
- Goodwin College School of Education (<u>http://soe.drexel.goaefis.net</u>)
- Drexel College of Nursing and Health Professions (<u>http://cnhp.drexel.goaefis.net</u>)
- Drexel University College of Engineering (<u>http://coe.drexel.goaefis.net</u>)
- Drexel BIOMED (http://biomed.drexel.goaefis.net)
- College of Information Science and Technology (<u>http://ischool.drexel.goaefis.net</u>)
- College of Arts and Sciences (<u>http://coas.drexel.goaefis.net</u>)



Please note that based on your access in AEFIS, you will be redirected appropriately therefore logging into a wrong college will not impact your access in AEFIS.

Enter your DrexelOne alpha-numeric user ID (e.g. abc123) and your DrexelOne password, and then click [Login]

Thursday, June 23, 2011 10:25:00 AM E	EDT		🔂 Login 🛈 Support
	Drexel Unive Academic Evaluat	ersity ion, Feedback and Intervention	n System 3.2.1
Welcome to AEFIS			
Welcome to Drexel University			Login Help
Academic Evaluation, Feedback and Interve System TM (IDSS TM) and assessment manage time information to students, alumni/industry streamline accreditation processes.	ention System —AEFIS is the we ement solution that promotes p y, faculty, and administrators t	bb-based Instructional Decision Support personalized learning by delivering real- o enhance curriculum development and	Please log in using your Drexel User ID (i.e. abc123) and password. This is the same User ID and password you use to login to <u>Drexel One</u> .
Course Evaluations, Course Syllabi, Personal Profiles and more.	ALERNS LEARNING AVCILITY	Evaluations, Student Course Evaluation results, Course Syllabi, Personal Profiles and more.	Username: Password:
Alumni and Industry representatives to access Alumni Surveys, Employer	CHING ASSESSMENT	Assessment Administrators to access and manage assessment for their departments and General	Login
Surveys, update contact, profile information and more.	ADMINISTRY ADMINIS	Administrators to access and manage entire AEFIS Solution.	Additional Login Help
			Need Additional Help? If you require assistance logging in using your Drexel One

Need Additional Help?

If you need assistance logging in using your DrexelOne account, please visit Drexel Accounts Management (<u>http://accounts.drexel.edu</u>) or call the IRT Accounts Office at (215) 895-2020.

For forgotten passwords, please try the self-serve Drexel Password Reset Wizard.

If you require further assistance, please contact Academic Information & Systems - <u>http://www.drexel.edu/ais/about/contact/</u> or email <u>ais_student@drexel.edu</u>

AEFIS Dashboard

The first screen you'll see after logging into AEFIS is the AEFIS Dashboard. There are different sections on the dashboard:

- 1. My Action Items current tasks that require your attention
- 2. My Syllabi course section(s) you taught previously or will be teaching for specific term(s)
- 3. My Course Evaluations assessment data from student course evaluations
- 4. Course Catalog basic course information imported from Drexel Banner system
- 5. Message Center a repository of messages sent from the AEFIS system

Thursday, June 23, 2011 10:25:00 AM EDT	John Doe 🔒S	ignout 🕐 Help 📕 Glossar	ry 澤Feedback 🖲 Support
Drexel University Academic Evaluation, Feedback an	d Intervention System	3x	
Dashboard Courses Tools			
AEFIS Dashboard			
AEFIS Dashboard			
My Action Items			
TYPE DETAILS	START	END	ACTIONS
Survey Faculty Course Evaluation DEMO 201 001 (L) Lecture	06/03/2011	07/09/2011 (in 36 days)	Take Survey Now!
			1 Items
Faculty Pending Syllabi DEMO 301 005 (D) Lecture & Lab	06/14/2011	07/05/2011 (in 21 days)	Review & Finalize Syllabus Now! 1 Items
My Syllabi CURRENT TERMS PREVIOUS TERMS	My Course Evalu	PREVIOUS TERMS	
Summer 2010-2011 [201045] As Faculty 1. ① DEMO 301 005 (D) - Theory of Weaving ② Details Yew View All My Syllabi	Summer 2010-20 You can view detailed You Have No Course	11 [201045] d results ONLY after Course Evalua Evaluations for Summer 2010-2011	tions have been finalized! [201045]
	Message Center		
Course Catalog	Inbox:	<u>5</u>	
The AERS course catalog currently has <u>2618 courses</u> listed. Course Manager			Message Center



Dashboard is a convenient gateway to different screens in AEFIS. Whenever you feel lost or not sure where to go, click on the home icon, Dashboard or the AEFIS logo to return to the AEFIS Dashboard.



My Action Items

My Action Items displays all tasks that require your immediate attention such as surveys, course evaluations, syllabi to review and planned assessments. Clicking on the buttons under ACTIONS will redirect you to the appropriate screens to complete the tasks. The item will be removed from My Action Items when the task has been completed or has expired.

Ny Action Items			
TYPE DETAILS	START	END	ACTIONS
Survey			
Faculty Course Evaluation DEMO 201 001 (L) Lecture	06/03/2011	07/09/2011 (in 36 days)	Take Survey Now!
			1 Items
Faculty Pending Syllabi			
DEMO 301 005 (D) Lecture & Lab	06/14/2011	07/05/2011 (in 21 days)	Review & Finalize Syllabus Now!
			1 Items

My Syllabi

My Syllabi lists all of the sections you taught previously, currently teaching or will be teaching for specific term(s). In this section, you may click:

- View for a quick look of the course syllabus
- **PDF** to generate the syllabus in PDF format

ny synabl	
CURRENT TERMS PREVIOUS TERMS	
Spring 2010-2011 [201035]	
As Faculty	
1. <u>DEMO 201 001</u> (L) - Mastering the Art of Weaving	<u> Details</u> <u> <u> View</u> <u> PDF</u> </u>
	View All My Syllabi
Winter 2010-2011 [201025]	
As Faculty	
1. <u>DEMO 200 001</u> (L) - Intro to Mastering the Art of Wea	ving <u>Details</u> <u>View</u> <u>PDF</u>
	View All My Syllabi

• **Details** to review section details as well as access other section related to your course such as enrollment and evaluation.

<< COURSE SYLLABI DETAILS ENROLLMENT PREVIOUS SYLLABI FACULTY NOTES EVALUATION RECOMMENDATIONS ACTIVITY PERMISSIONS



My Course Evaluations

My Course Evaluations displays recent evaluations conducted for the section(s) you taught. It also provides quick statistics on the status of the evaluation such as the evaluation period, number of responses, and percentages of students who completed the evaluation. Please note that results are not viewable until the evaluation period has ended.

My Course Eval	ations		
CURRENT TERMS	PREVIOUS TERMS		
Spring 2010-2011 You can view detaile	[201035] Fresults ONLY after Course Evaluations have been finalized!		
1. DEMO 201 001 (L) -	Aastering the Art of Weaving		
Faculty Course Evaluation	Response Rate 0% 0 / 1 No results [Start: 06/03/11 - End: 07/09/11]		
Student Course Evaluation	Response Rate 16.7% 4 / 24 A Pending R [Start: 05/30/11 - End: 06/27/11]	esults	
Winter 2010-2011 [201025] You can view detailed results ONLY after Course Evaluations have been finalized!			
1. DEMO 200 001 (L) -	ntro to Mastering the Art of Weaving		
Faculty Course Evaluation	Response Rate 0% 0 / 1 No results [Start: 04/06/11 - End: 04/30/11]		
Student Course Evaluation	Response Rate 33.3% 7 / 21 <u>View R</u> [Start: 03/03/11 - End: 03/31/11]	<u>esults</u>	

Course Catalog

The Course Catalog lists all approved courses at Drexel in the Banner catalog.



Catalog details include subject code, course number, course title, description, prerequisite(s), department, college and number of credits (reference only). This information is imported from Drexel Banner data.



If you find any data entry errors, please contact your department for further assistance. Your department will need to work with the office of the registrar to correct the errors. When the Banner catalog is updated, the AEFIS system will be updated as well after the next scheduled data feed (every Wednesday and Friday night).

Course Details 🔞 The Course Details display course catalog information imported direct Course Details are not editable in AEFIS: Share any data discrep Course: ACCT 115: Fin Accounting Foundations St COURSE CATALOG DETAILS SYLLABUS DEFAULTS P Course Details Information in this section is imported from Institutional System Title: Fin Accounting Foundations Code: ACCT 115 Description: Introduces preparation of the inand a detailed study of accoun Prerequisite(s): N/A Department: Accounting [3672] College: Bennett S. LeBow Coll. of Bus. [B] Credits: 4.00 [in the case of a variable credit course, Effective Term: 200715

Message Center

Message	Center		
Unread Mes Inbox:	sages:		<u>5</u>
		Message Cente	r
INBOX SENT	ARCHIVED		
Search			
Keyword:	Type: All	▼ Search	Reset
Received Messag	ges	🔊 ede i 🗁 er	
Arci	hive Mark Read Mark	Unread Delete Showing	a 1 to 5 Records
FROM	SUBJECT	DATE	ACTIONS
1. System AEFIS	Pending Faculty Course Evalution(s)	04/15/2011 12:25:32 AM EDT	<u>View</u> ▶ PDF
2. System AEFIS	Course Syllabi Pending Your Review	04/11/2011 10:27:27 PM E	DT 🧠 <u>View</u> 🕒 PDF
3. System	Pending Faculty Course Evalution(s)	04/11/2011 10:23:07 PM E	DT <u>View</u> PDF
4. System	Invitation to Faculty Course Evaluatio	ns 04/06/2011 2:09:49 PM ED	T <u>View</u> PDF
5. System AEFIS	Student Course Evaluation Results Av	railable 04/01/2011 12:30:02 AM EDT	<u>View</u> <u>▶ PDF</u>
Showing 1 to 5 Reco	rds		

The Message Center lists all emails sent to your Drexel official email via AEFIS.

Managing Your Course Section(s)

Locating Your Section(s)

There are various ways to find your section(s) in AEFIS:

I. From your **AEFIS Dashboard**, click on **Details** under **My Syllabi**.

My Syllabi	
Summer 2010-2011 [201045]	/
As Faculty	K
1. () <u>DEMO 301 005</u> (D) - Theory of Weaving	Details <u>View</u> <u>PDF</u>
1 Syllabi Listed <u>View ALL</u>	my syllabi for Summer 2010-2011
Spring 2010-2011 [201035]	
As Faculty	
1. DEMO 201 001 (L) - Mastering the Art of Weaving	☑ Details □View ∠PDF

II. From the top menu, mouseover **Courses** then **Course Sections & Syllabi** and search for your section.

D	ashboard	Courses	Learning Outcom
Ť	Dashboard	Course Sec	tions & Syllabi
Syllabi Mo		🖶 Course Cat	alog

Refine your search results by using the available filters. Use the **Term** field to select a specific term or leave the field blank for all terms.

Search Results		
Keyword	Term Summer 2010-2011 Subject DEMO 🖵 Course 301 💽	Section Status Search Reset
College of Engineering [E]	▼ Dept	Faculty Not
Set		

After you've located your section, click on Edit/Details or Details to access more options.

	Z Edit/Details	Or	Details			
< COURSE SYLLABI DETAILS	ENROLLMENT PREVIOUS SYLLABI	FACULTY NOTES		MENDATIONS	ACTIVITY	PERMISSIONS
If you do i	not have access to the o	course sectio	on, you will only	see the D	etails to	ab.
	< COURSE SYLLABI DETAILS					

Edits/Details

<COURSE SYLLABI DETAILS ENROLLMENT PREVIOUS SYLLABI FACULTY NOTES EVALUATION RECOMMENDATIONS ACTIVITY PERMISSIONS

The Details tab contains:

- Course Catalog Details
- Course Schedule
- Primary Instructor Details
- Default Syllabus Objectives/Learning Outcomes
- Syllabus Details
- Academic Policies





Everything on this screen will be displayed to students if they choose to view the syllabus in AEFIS via the student portal. You and your department should decide if you should use AEFIS to build your course syllabus. Some of the advantages of building your syllabus in AEFIS are the ability to:

- assess against specific learning objectives/outcomes
- keep track of all syllabi used term by term
- reuse or build new syllabi from a previous term
- save/export syllabi in PDF format for use in other systems

Finalizing Your Course Section/Syllabus



Course sections finalizing period is a period when faculty can review their course section(s) in the AEFIS system. Finalized course sections will become the foundation for all evaluations conducted later on. It usually starts a few weeks prior to the start date of a new term or when a new term is activated in AEFIS and it will last for a few weeks. When you access your course section, you may find a list of pre-defined outcomes/objectives, these are outcomes/objectives that were reviewed and approved by the faculty senate when the course was initially created. These default outcomes/objectives are included on all sections of the course and they are not editable by faculty. If you have any question, please contact your <u>AEFIS administers</u>.

Course: DEMO 301 005: Theory of Weaving	Finalize	Current Status: Faculty Pending
Term: Summer 2010-2011 [201045]		📄 View 🖉 PDF

To add an objective/learning outcome:

- 1. Click Add New Objective to expand the section
- 2. Add new objectives and save changes



3. To delete syllabus objectives/learning outcomes, simply click on Delete next to the objective.

Oł	Objectives/Learning Outcomes												
	BIO 480-S001	Objective 1 Sample	⊘ Edit ⊜ Deiete∠										
	Add New	Objective											

To add syllabus detail:

- 1. Click the Add... link in each available category to expand the section
- 2. Fill out available text boxes and save changes

Additional Faculty Course Description Additional notes that may not be included in the	Add syllabus content for Additional Faculty Course Description
Course Teaching Assistants Additional course instructors or mentors.	Add syllabus content for Course Teaching Assistants.
Course Text Text books and/or tools required and/or recommended for course.	+ Add syllabus content for Course Text.
Contact hours Lecture, Recitation, Lab., etc.	Add syllabus content for Contact hours.
Course Calendar Schedule of meeting times and topics to be covered; may include listing of	+ Add syllabus content for Course Calendar.





Please note that all sections in Details are optional. Unfilled section will be hidden from display. **Remember to save each section before exiting the page.** The system will timeout after 20 minutes of inactivity, any unsaved work will be <u>LOST</u>.

After everything has been updated and reviewed and no further changes are required, click the **Finalize** button.

Course: DEMO 301 005: Theory of Weaving	Finalize	Current Status: Faculty Pending
Term: Summer 2010-2011 [201045]		🗋 View 🖉 PDF

A warning message will prompt to make sure you are trying to finalize the course section. Click **Yes** to commit the change.

WARNING	×
You are about to finalize this syllabus:	
DEMO 301 005: Theory of Weaving	
Are you sure you want to continue?	
Yes, Change Status Cancel	



<u>DO NOT</u> finalize unless you've reviewed the changes and satisfied with what you see. To ensure the authenticity of any evaluation/assessment conducted on this course, finalized course sections will be locked and will not be reversible. If you have any question or need further assistance, please contact your AEFIS administrators.

Enrollment

The Enrollment Tab provides a roster of students including unique information such as program and cumulative grade point average. This information allows faculty to recognize the academic demographic of their audience to support their instructional decision-making throughout the term.

<< CC	OURSE SYLLABI	DETAILS	ENROLLMENT	PREVIOUS SYLLABI	FACULTY NOTES	EVALUATION	RECOMMENDATIONS	ACTIVITY	PERMISSIONS	
Total N	umber of Student	s: 7		Number of Unic	ue Programs: 2		s: 2	Average GPA: 3.09		
Student Enrollment										
CLA	SS UNIV	ID	STUDENT		PROGRAM	DEGREE		C	UMULATIVE GPA	
1. SR	10000	001	Marsh, Stan		BSCIV-COE	CIVE, Civil Engir	neering	3	.06	
2. SR	10000	002	Broflovski, Kyle		BSAE-COE	AE, Architecturo	I Engineering	2	.89	
3. SR	10000	003	Cartman, Eric		BSAE-COE	AE, Architecturo	I Engineering	2	.41	
4. SR	10000	004	McCormick, Kenr	ıy	BSAE-COE	AE, Architecturo	I Engineering	3	.52	
5. SR	10000	005	Stevens, Bebe		BSAE-COE	AE, Architecturo	I Engineering	4	.00	
6. JR	10000	006	Testaburger, Wer	idy	BSCIV-COE	CIVE, Civil Engir	neering	3	.00	
7. JR	10000	007	Donovan, Clyde		BSCIV-COE	CIVE, Civil Engir	neering	2	74	



Please note that due to the Family Education Rights and Privacy Act (FERPA), enrollment data is not available after 30 days from the end date of the respective academic term.

<< COURSE SYLLABI	DETAILS	ENROLLMENT	PREVIOUS SYLLABI	FACULTY NOTES	EVALUATION	RECOMMENDATIONS	ACTIVITY	PERMISSIONS	
Total Number of Student	s: <mark>21</mark>		Number of Uni	que Programs: 1		Number of Unique Degree	es: 1	,	verage GPA: 2.93
Student Enrollment									
Enrollment Data N	o Longer	Available							
To protect student priv	vacy and to	ensure The Famil	y Educational Rights ar	nd Privacy Act he end date of					
the respective acader	mic term. Th Monday: Ar	e enrollment date pril 18. 2011	a for this specific course	section was no					

Previous Syllabi

	<< COURSE SYLLABI DETA	AILS ENROLLMENT	PREVIOUS SYLLABI	FACULTY NOTES	EVALUATION	RECOMMENDATIONS		PERMISSIONS				
Previous Course Syllabi												
	TERM	COURSE			SCHEDULE	TYPE INSTRUCTO	R AC	TION				
1	. [201025] Winter 2010-2011	DEMO 301 001 - Theor	y of Weaving		(B) Lab	Smith, Jane	[🔤	View 🛁 Use as Current]				
2	. [201025] Winter 2010-2011	DEMO 301 002 - Theor	y of Weaving II		(B) Lab	Smith, Jane	[💻	View 🕞 Use as Current]				
3	. [201025] Winter 2010-2011	DEMO 301 A - Theory	of Weaving		(L) Lecture	Smith, Jane	[View 🛁 Use as Current]				

The Previous Syllabi tab displays a listing of previously finalized syllabi for the selected course. You may **View** to preview any syllabus listed or select **Use as Current** to populate the Syllabus Defaults with previous syllabus values.

Evaluation

The Evaluation Tab of the course section dashboard displays student course evaluation and other survey results. It also provides basic metrics and response rates.

Click View Results under Actions to see evaluation results.

L	<< COURSE	SYLLABI	DETAILS	ENR	OLLME	NT PR	REVIO	JS SYLLABI	FAC	CULTY NOTES	EVALUATION	RECOMM	ENDATION	S ACT	IVITY PE	RMISSIONS		
s	Survey Results																	
1	SURVEY		ТҮР	E			↑ TE	RM COLL	DEPT C	COUSE	TITLE		\$1	ART	END	RESPONSE		ACTIONS
1	Faculty Co	urse Evalua	tion Fac	ulty Co	ourse Ev	aluation	2010	25 E	3667 D	DEMO 200 001	Intro to Mastering	the Art of W	eaving 04	/06/2011	04/30/2011	0%	0/1	View Results
	01101/01/	THEF		0.011	DEDT	0.01105		*****		END.			0.000			DE D		1.071.0110
1	SURVET	Student	201025	E	3667	DEMO 20	00 001	Intro to	03/03/2	END 2011 03/31/201	1 43/5	RSE KATING		NSTRUCT		3 RESPONSE	3% 7 / 21	
				-				Mastering										
	Evaluation	Evaluation						Weaving										

Until the end of a survey period, you can only see basic metrics and response rates.

				Link	Ottime	NI PREVIO	US STLLAD			INCIES	EVALU	ATION RECOM	MENDATION	s ACHVII		SIONS		
Surv	Survey Results																	
5	SURVEY		•	TYPE			* TERM	COLL	DEPT	COUSE		TITLE		START	END	RESPONSE		ACTIONS
1. F	Faculty Co	urse Evaluat	ion F	aculty	Course	Evaluation	201035	E i	3667	DEMO 20	00 001	Matering the Art o	f Weaving	06/03/2011	07/01/2011	0% 0 / 1		
-																		
S	SURVEY	TYPE	⁺ TERM	COLL	DEPT	COUSE	TITLE	START		END	OVERA	ALL COURSE RATIN	G OVERALL I	NSTRUCTOR	RATING RES	PONSE	ACTIC	ONS
1. S ^r C E	itudent Course Evaluation	Student Course Evaluation	201035	E	3667	DEMO 200 001	Matering the Art of Weaving	05/30/2	011 (06/27/2011	Pe	ending 5 Results	Pendir	ig 5 Results		16.7% 4/24	🔺 Pen	ding Results



All respondents are anonymous to maintain student propriety and students' comments are not shared among instructors to maintain faculty propriety.



Please refer to Survey Result Dashboard for more information on evaluation results.

Faculty Notes

Notes can be added to Faculty Notes tab for future reference by faculty.

<
 COURSE SYLLABI DETAILS ENROLLMENT PREVIOUS SYLLABI FACULTY NOTES EVALUATION RECOMMENDATIONS ACTIVITY PERMISSIONS

Recommendations

Recommendations entered by AEFIS administrators.

<< COURSE SYLLABI	DETAILS ENROLLMEN	PREVIOUS SYLLABI	FACULTY NOTES	EVALUATION	RECOMMENDATIONS	ACTIVITY	PERMISSIONS
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Activity

The Course Activity tab displays a listing of previous changes made to the selected course section's syllabus defaults by AEFIS administrators.

<< COURSE SYLLABI	DETAILS ENROLLMENT	PREVIOUS SYLLABI	FACULTY NOTES	EVALUATION	RECOMMENDATIONS	ACTIVITY	PERMISSIONS
-------------------	--------------------	------------------	---------------	------------	-----------------	----------	-------------

Permissions

The Permissions tab displays a list of users who have access to this course section. All instructors (primary or not) will automatically be assigned as long as they are associated in the Drexel Banner system. Faculty may add other faculty to the course section by clicking on the Show Available Users.

1	<< C(OURSE SYLLABI	DETAILS	ENROLLMENT	PREVIOUS SYLLABI	FACULTY NOTES	EVALUATION	RECOMMENDATIONS	ACTIVITY	PERMISSIONS	
	Cour Non-A	se Permissions dministrative User	r Permissions	5						Shov	v Available Users
		USER			USER ROLE			UNIV ID		A	CTION
	1.	Doe, John			Faculty			1111111		Uni	versity Assigned

Survey Result Dashboard

To locate your section and access the survey result Dashboard, please follow the instructions from <u>Locating Your Section(s)</u>.

The top of the Survey Result Dashboard provides course section details, survey type, survey period as well as basic metrics.

Survey Results Dashboard								
Course: DEMO 200 001 : Intro t	o Mastering the Art of Weav	survey Name: Student Course Evaluation A Preview						
Term: Winter 2010-2011		Survey Dates: 03/03/2011 - 03/31/2011						
Instructor: Doe, John Survey Type: Student Course Evaluation								
Total Surveys: 21	Completed: 7	Pending : 14	Response Rate: 33.3%	Average Duration: 234 sec.				

Click Preview to see the mockup of the survey used for this course section. You may also save the mockup in PDF format for reference.

Studer	nt Course Evalua	ition								t 🛃
Sectio	on: Course Ob	ojectives								
1. Pl	ease rate your p	perceived p	erformance	e or understa	inding of t	he following course	objectives, acc	cording the scale	provided.	
S	ample Syllabus	Objective #1	. Syllabus course	objectives/outcor	nes will be pre	sented here. Each objective/or	utcome will have its own	answer options listed belo	w for individual answers.	
		Not at All	Limited Extent	Moderate Extent	Great Extent	Very Great Extent				
Be	fore entering this cours	e: 0	0	O	0	Ô				
Af	fer completing this cour	rse: 🔿	0	0	0	0				
S	ample Syllabus	Objective #2	2. Syllabus course	objectives/outcor	nes will be pres	sented here. Each objective/or	utcome will have its own	answer options listed belo	w for individual answers.	
		Not at All	Limited Extent	Moderate Extent	Great Extent	Very Great Edent				
Be	efore entering this cours	e: ©	0	0	0	0				
Af	fer completing this cour	ise: 🔿	0	0	0	0				
Sectio 2. Te	on: Course Qu	up projects (and assignm	nents were a	n integral	part of this course.				
	Never	Rorely So	ometimes	Often	Always					
	0	0	0	0	0					
3. Th	ne course had a	multi-discip	linary persp	ective.						
	Never	Rorely So	ometimes	Often	Always					
	0	0	0	O	O					
4. C	omputer techno	ologies were	e used to en	hance my le	arning.					
	Never	Rorely Se	ometimes	Often	Always					
	- C.	-00-	- 10 - 10 - 10 - 10 - 10 - 10 - 10 - 10	- 10 h	-					

The Survey Results Dashboard consists of 3 sections:

- Aggregate Results
- Graphical Results
- Individual Results

Aggregate Results

The Aggregate Results tab displays a summary of all responses on a single page.

For numeric answer type, the number of responses per choice, the average of all answers, the standard deviation and variance are displayed. In addition, the most common answer is highlighted.

Export options can be located on the upper right hand corner within the aggregate results tab.



For non-numeric answer types, responses are displayed in a list.

Question 15: List the key strengths and weaknesses of the instructor(s):

[Showing ALL of 3 answers]

- prof is very smart and is fairly decent at teaching. however, he never responded to emails when asking for help/clarification regarding homework/lectures. also, he doesnt email the notes until 2 hrs before class starts. i (along with several other students) have to leave 3 hrs before class to even get there on time, it would be very helpful if he emailed the notes earlier in the day
- Made it simple to understand the concepts. used examples to convey these ideas, worked from the simple to the complex always highlighting the key components
- Strengths enthusiasm for subject, understanding of students knowledge and grasp of material, clear communication of what's expected Weaknesses I really can't think of any.

Graphical Results



Graphical Results displays the numeric data results in graphical perspectives.

Individual Results

The Individual Results tab allows you to see all evaluations submitted by students one by one. This is helpful when there's an outlier or an unexpected response. You will be able to read the related comments (if available) for further explanation. Use the page index to browse through different pages.

<< GO BACK	AGGREGATE RESULTS GRAPHICAL RESULTS INDIVIDUAL RESULTS							
Individual Sur	rey Results							
	29 secs to complete this survey							
	<pre>< Prev 1 2 3 4 5 6 7 Next>></pre>							
Course Ob	iectives							
Question 1:	Please rate your perceived performance or understanding of the following course objectives, according the scale provided.							
	Objective 1: You can apply the foundation concepts of DEMO 199 to new materials. Before 2 After 3							
	Objective 2: You understand the basic modes of failure for knots and patterns under applied loads. Before 1 After 3							
	Objective 3: You have the necessary skills to determine optimum size and shape of knot members for various events. Before 1 After 3							
	Objective 4: You can evaluate the response of knots and reinforced knots construction members under various conditions. Before 1 After 3							
Course Que	estions							
Question 2:	Teamwork or group projects and assignments were an integral part of this course.							
	(1) Never							
	(2) korely							
	(5) sometimes							
	(4) Often							
	(5) Always							
Question 3:	The course had a multi-disciplinary perspective.							
	(1) Never							
	(2) Ranely							
	(3) Sometimes							
	(4) Often							



Please be reminded that all results are **ANONYMOUS** and even AEFIS administrators will not be able to determine the actual student who submitted the evaluation.

AEFIS Logout

To log out of AEFIS, click on the **Signout** button and click **Yes** to confirm. Closing the browser window will also sign you out of the system.



For questions related to college/department policies, please contact the appropriate academic units For systems related question, please contact <u>ais_student@drexel.edu</u>

Visit the AIS website to learn more about AEFIS and for more training options URL: <u>http://www.drexel.edu/faculty/aefis</u>



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Basic AEFIS Cycle





- *Typically a few weeks prior to the start of a new term
- **Course sections are created based on Drexel's Term Master Schedule and course status in AEFIS course catalog
- ***Typically a few weeks after term activation